



July 2013

Dear Parents,

I hope this has been an excellent summer for you and your family.

As the new academic year approaches, it is time to focus on what lies ahead. Toward that end, we are sending along various electronic enclosures including the opening week of school calendar and the 2013-2014 Student and Parent Handbook. I ask that all Suffield students and parents look closely at these documents.

We have had a productive summer at Suffield. Our Summer Academy and several camps have brought activity to campus.

Our Administrative Leadership Team has been working on numerous projects this summer including our yearlong focus on the issue of identity. We are planning for several guest speakers and programs in our academic departments. Our community text this year, which has been assigned to all students and faculty, is *They Called Me Uncivilized* by Walter Littlemoon.

We are excited about the coming academic year. A new group of students (and some new faculty) will soon be on campus. If you have any questions about the contents of this mailing or plans for the start of the academic year, please contact Greg Lynch, Dean of Students, at (860) 386-4499. For inquiries related to athletics please contact Drew Gamere at (860) 386-4481 or Wayne Patterson at (860) 386-4451. In the meantime, enjoy the rest of the summer.

Warm regards,

Charlie Cahn



Dear Parents and Students:

Greetings from the Dean of Students Office. I hope your summer has been enjoyable and you are excited about the upcoming academic year. As with all mailings, this packet contains many important documents and forms to be reviewed and returned to Suffield before registration.

One document that deserves special attention by all Suffield families is the Student and Parent Handbook. This is a guide to life at Suffield and should answer any questions you have about our policies and procedures. Please take some time to read this handbook and sign the Statement of Commitment. The handbook articulates our academic policies, contains our Acceptable Use Policy for technology on campus, and includes Standards of Conduct and Dress Code guidelines for the 2013-2014 school year.

A preliminary opening week calendar is included as well. This outlines the schedule for arrival to campus and registration, as well as an overview of orientation weekend. Students will all receive an updated copy of this schedule when they complete their registration at school in September. Parents and students should make note of the following:

- Registration for varsity athletics is for fall sports only and by invitation from the coach. Please direct any questions about this to Drew Gamere, Co-Director of Athletics, at dgamere@suffieldacademy.org or 860.386.4481.
- New students have been assigned a mentor who will help with the transition to life at Suffield. Each new student will be contacted by their student mentor. Information about your mentor will be emailed.
- Housing and roommate information will be mailed to all students in mid-August.
- Dress is casual all day on Saturday, September 7 and Sunday, September 8.

Information regarding extended weekends and longer breaks can be found on the school academic calendar. We hope that each student will have the opportunity to leave campus on these occasions. We ask that parents note carefully the dates and times and do not make travel arrangements that will have students missing classes, athletic contests, or exams. On selected breaks we do offer a bus (at an additional fee) to Fairfield County and New York City. We also offer transportation from campus to Bradley International Airport and the local bus/train stations.

At any point during the summer or school year, please do not hesitate to contact me, Nate Zwirko (Assistant Dean of Students), or Kathy Nai (Assistant to the Dean of Students) with your questions.

Sincerely,

Gregory Lynch
Dean of Students



SUFFIELD ACADEMY

Suffield, Connecticut / 860.386.4400

Hi, Suffield!

Welcome to all of the new students who will be joining the Suffield community this fall! Suffield is an extraordinary place filled with dedicated, caring teachers and an incredible, wonderful student body. For the returning students, welcome back! I hope that you are ready for your best year yet at Suffield!

Your first days at Suffield will be filled with lots of activities during orientation weekend. You will meet your student mentor, your academic advisor, your classmates, and your future teammates. The ice cream social and dance provide some fun ways to get to know the Suffield community. Most importantly, on Sunday we have Tiger Games. Tiger Games is an annual event in which each grade competes for their chance at being the coveted champion. Between kickball, ultimate Frisbee, bouncy house races, and other exciting games, Tiger Games will provide you with a taste of the incredible year to come.

Once you begin to find your way around Suffield, classes begin. Worry not; the fun has just begun! We have sports teams to be a part of, games to cheer on, and clubs to join. You can even audition for the fall production of Spamalot. The Suffield community is a special place where students can thrive as they explore their own interests.

When you signed your contract, making you a future Suffield student, you also took on the responsibility of deciding what you will do with your time here. As a student at Suffield, you will make friends, you will make mistakes, you will learn, and, most importantly, you will grow. Make your time here meaningful and think about how you want to impact the lives of the people around you and how you want to define your Suffield experience.

I encourage you to take chances and really explore the amazing opportunities Suffield has to offer. Try something new and surprise yourself! Ask questions, be friendly, and help others around you do the same. I hope you are all eagerly anticipating the start of the school year, but, until then, I hope you enjoy the rest of your summer with family and friends! See you soon!

Your Student Body President,

Denny Smythe



OPENING OF SCHOOL PRE-SEASON CALENDAR (AUGUST 31- SEPT. 5, 2013)

SAT., AUG 31

4:00-7:00 P.M. Proctors Retreat begins (by invitation)–Student Union

SUN., SEPT. 1

All Day Proctor Retreat continues at Camp Becket–Becket, Massachusetts

MON., SEPT. 2

Labor Day Offices closed
Evening Proctor Retreat concludes

TUES., SEPT 3

7:00-8:00 A.M. Breakfast – Dining Hall
9:30 A.M. **Registration for Proctors**
10:00 A.M.- NOON **Registration for Varsity Athletes (by invitation)–Centurión Hall**
12:00-1:30 P.M. Lunch
12:00 P.M. New Parents' Information Session–Tisch Auditorium (library lower level)
1:00-1:45 P.M. Required meeting for athletes and coaches–Tisch Field House
2:00-5:00 P.M. Varsity Athletics Practice
5:30-6:30 P.M. Dinner
7:00-9:00 P.M. Required evening activities for athletes
9:00 P.M. Check-in/Day students depart
10:30 P.M. Lights out

WED., SEPT. 4

7:00-8:00 A.M. Breakfast
8:30-11:30 A.M. Varsity Athletics Practice
11:30 A.M.-12:30 Lunch
2:00-5:00 P.M. Varsity Athletics Practice
5:30-6:30 P.M. Dinner
7:00-9:00 P.M. Required evening activities for athletes
9:00 P.M. Check-in/Day students depart
10:30 P.M. Lights out

THURS., SEPT. 5

7:00-8:00 A.M. Breakfast
8:30-11:30 A.M. Varsity Athletics Practice
11:30 A.M.-12:30 Lunch
2:00-5:00 P.M. Varsity Athletics Practice
5:30-6:30 P.M. Dinner
7:00-9:00 P.M. Required evening activities for athletes
9:00 P.M. Check-in/Day students depart
10:30 P.M. Lights out



OPENING OF SCHOOL CALENDAR (SEPTEMBER 6-9, 2013)

FRI., SEPT. 6

7:00-8:00 A.M.	Breakfast
8:30-11:30 A.M.	Varsity Athletics Practice
9:30-11:00 A.M.	Registration for Remaining Seniors (Class of 2014)–Centurión Hall
9:30-11:00 A.M.	Registration for New International Students–Centurión Hall
11:15 A.M.-12:15 P.M.	Lunch
12:00-3:00 P.M.	College Counseling Meeting for Class of 2014–Tisch Auditorium (library lower level)
3:00-5:30 P.M.	New International Students–Mall trip (Optional)
3:30-5:30 P.M.	Varsity Athletics Practice
5:30-6:30 P.M.	Dinner–Student Union
6:30 P.M.	Dinner for Faculty and Class of 2014–Brewster Dining Room
6:30 P.M.	New International Students Orientation–Library
7:45-9:00 P.M.	Class of 2014 Leadership Program Meetings
9:00 P.M.	Check-in
10:30 P.M.	Lights out

SAT., SEPT. 7

7:00-8:00 A.M.	Breakfast
8:30 A.M.-NOON	Required New International Student Orientation and Testing
8:30-11:30 A.M.	Varsity Athletics Practice
11:30 A.M.-12:45 P.M.	Lunch
12:30-3:30 P.M.	Varsity Athletics Practice
1:00-2:30 P.M.	Registration for All Boarding Students–Centurión Hall
2:30-3:30 P.M.	Registration for All Day Students–Centurión Hall
3:15-4:00 P.M.	Activities Fair (all students)–Tisch Fieldhouse
3:30-4:15 P.M.	New Parents' Information Session–Tisch Auditorium (library lower level)
4:30-5:30 P.M.	Reception for Parents–Gay Mansion
4:00-6:15 P.M.	New Student Orientation–Tisch Field House
6:00-7:00 P.M.	Dinner for students–Student Union and Terraces
7:00-8:00 P.M.	All School Ice Cream Social–Student Union and Terraces
8:00-10:00 P.M.	Optional Social Activities–Student Union and Terraces
10:00 P.M.	Check-in/Day students depart
10:30 P.M.	Lights out

SUN., SEPT. 8

10:00-11:30 A.M.	Brunch
12:30-1:00 P.M.	Class meetings
1:00-5:00 P.M.	Annual Tiger Games
4:00-6:00 P.M.	BBQ–Terraces
7:30 P.M.	Day students depart
8:00-10:00 P.M.	Dorm meetings (boarding students/all rotating faculty)
10:45/11:00 P.M.	Lights out

MON., SEPT. 9

Classes begin; Special Schedule; Work Program Assignments begin; Dress Code in effect; Afternoon practice and meeting times will be announced.

7:00-8:00 A.M.	Breakfast
8:00-8:20 A.M.	Advisor meetings (Advisor Meeting Locations)
8:30-9:00 A.M.	Convocation–Second Baptist Church
9:10-9:40 A.M.	A Period
9:45-10:15 A.M.	B Period
10:20-10:50 A.M.	C Period
10:55-11:25 A.M.	D Period
11:30 A.M.-NOON	E Period
12:15-1:00 P.M.	Lunch
1:30-2:00 P.M.	F Period
2:05-2:35 P.M.	G Period



STUDENT AND PARENT HANDBOOK STATEMENT OF COMMITMENT 2013-2014 ACADEMIC YEAR

The summary of our guidelines, requirements, and suggestions for making your Suffield experience successful are captured in the Student and Parent Handbook. The handbook serves many functions, all of which contribute to helping students and parents understand how this community functions most successfully. This handbook:

- Describes the philosophical foundation of our community and explains our expectations of good citizenship;
- Guides parents in forming effective partnerships with the school;
- Helps students make good decisions;
- Serves as a reference to help parents and students navigate through occasional events (weekends, day leaves, setting up dorm rooms, etc.).

We do not expect that students or parents will remember every message and memorize every rule. Rather, understanding the handbook and living within its guiding principles requires three commitments:

- Reading for content and retention the sections on the academic program and citizenship;
- Reading for general understanding and information all other sections; referring back to these sections as circumstances require;
- Reading the handbook every summer, with both student and parent/s retaining a copy for continued reference.

The essence of Suffield is imbedded in healthy human relationships. The handbook does not seek to be a substitute for these; it seeks, rather, to describe them and foster them. Indeed, the handbook changes each year as we learn more and as our needs shift. Our philosophy in writing the handbook is to describe what we know works well for this particular educational community, with the goal of communicating those ideals in a way that students, faculty and parents can share and emulate.

Each year, the handbook is studied carefully by a number of faculty members and students, and alterations are made to its content. We believe, therefore, that it is critical for each student and parent to read the handbook each summer before beginning fall studies—including returning students and their parents. We want you to understand and embrace the underpinnings by which life at Suffield runs most successfully.

When you have finished reading the handbook and have had answered any questions that were raised for you, please sign the document "Statement of Commitment" and e-mail, mail, or fax to the Dean of Students Office. The handbook is found on our website at suffieldacademy.org/students. No student will be allowed to register until this signed document has been received.

Cultivating and maintaining excellent relationships between faculty and students is the foundation of the Suffield experience. The Student and Parent Handbook provides the map for these interactions. We are glad that your family will be part of our community this year. Please call me with your questions regarding any aspect of life at Suffield.

Sincerely,

Gregory Lynch
Dean of Students



DRIVER LETTER

Dear Day Student Drivers and Parents,

Attached to this letter are permission slips that must be returned to Suffield before any student can drive a car to school. Please take time to fill out these forms. However, the intent of this cover letter is to address concerns with day student driving for the 2013-2014 school year.

Suffield views current students driving to and from school as a privilege, not a right. While we understand that many families rely on their children's ability to drive, it is important, therefore, to be mindful of our most basic expectations and responses. A more detailed description is also printed in the 2013/14 Student and Parent Handbook.

- Cars must be parked in Centurión Hall lot only. Students may not move their cars either onto High Street and/or to the Athletic parking area.
- Leaving campus before the end of the day is forbidden. Our day officially ends after afternoon commitments at 5:30 p.m., so unless a student has a season-off (or special) or has been previously excused from athletics, students may not leave campus without permission from the Dean of Students Office. This includes: doctors appointments, going home sick, leaving early for inclement weather, etc.
- All students must adhere to speed limits and traffic signs.
- Other day students may not ride with day student drivers without permission from the Dean of Students Office (see "day student carpools" sheet). Day students may only drive boarding students with permission from the Dean of Students Office.
- Students may not, at any time, drive on Stiles Lane or the perimeter road without permission from the Dean of Students Office.

Our responses for standard violations are as follows—first offense, detention on Saturday night; second offense, a loss of driving privileges for one week in addition to a detention; a third and/or fourth offense will result in a parent/student meeting with a recommendation for a longer suspension/revocation of driving privileges. If and when a situation arises that deems a different response, we will be in contact with parents.

The school is responsible for each and every student once they arrive on campus. For day students who drive, we are comfortable with the added responsibility of their car on campus. Yet when students violate our rules by leaving campus without permission during the academic day, driving other students without permission, and parking anywhere except the Centurión Hall lot, it puts the student and our school at risk. We need parents to be our partners with our rules for day student drivers.

If you have any questions and/or concerns, please do not hesitate to call me at **860.386.4499** or email me at glynch@suffieldacademy.org. Enjoy the rest of your summer.

Sincerely,

Gregory Lynch
Dean of Students



CAR REGISTRATION FORM 2013-2014

Dear Parent/Guardian:

In order for your son/daughter to drive to school, this form must be complete and on file with the Dean of Students. A sticker is issued with the understanding that the student will abide by the regulations governing this privilege. If any questions arise, please consult the Student and Parent Handbook.

The regulations are as follows:

1. Students must register their vehicle(s) each school year.
2. Students must place the parking sticker on the windshield (driver side).
3. Students must park in Centurion Lot only.
4. Caution should be exercised, and speed limits must be obeyed at all times.
5. Once the car is parked upon arrival at school, it should not be moved again until the student is ready to leave for the day.
6. Students should at no time drive on Stiles Lane or the perimeter road without permission.
7. At no time shall a boarder be allowed to be in a day student's car without direct permission from the Dean of Students.

STUDENTS WHO FAIL TO ADHERE TO THESE PARKING REGULATIONS PLACE THEIR DRIVING PRIVILEGES UNDER IMMEDIATE REVIEW.

Please fill in the following information and return it to the Dean of Students Office (sticker given at registration):

_____ has my permission to drive to school.
Student Name

<p>Make and Model of Car:</p> <p>_____</p> <p>Color: _____</p> <p>Lic. Plate # & State : _____</p> <p>Sticker#: _____</p> <p><i>please use same sticker if registering for another school year</i></p>
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<p>Make and Model of Car:</p> <p>_____</p> <p>Color: _____</p> <p>Lic. Plate # & State : _____</p> <p>Sticker#: _____</p> <p><i>please use same sticker if registering for another school year</i></p>
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I agree to cooperate with Suffield Academy with regard to these regulations.

Parent or Guardian Name (please print and sign here if you intend to use a printed copy of this form) Date

Student Name (please print and sign here if you intend to use a printed copy of this form) Date

By checking this box and entering the student ID number above, you are signing this document electronically.



STUDENT CARPOOL INFORMATION 2013-2014

Dear Parent/Guardian:

The Student and Parent Handbook clearly states that at no time may a day student give transportation to another day student without the permission of the Dean of Students. However, we understand that many families rely on day student drivers to bring their child to and from school every day.

To ensure that we can better monitor the use of automobiles on campus, please notify us in advance if your child intends to be driven to/from school by a fellow student on a daily basis. This way, it is clear to our office which students are involved in carpools.

Please fill out the following information and return it to the Dean of Students Office:

_____ will be driven to/from Suffield Academy
(student)

regularly by _____. If, for any reason, this
(student)

driving situation were to change, it is my responsibility to notify the Dean of Students Office immediately.

I agree to cooperate with Suffield Academy with regard to these regulations.

Parent or Guardian Name (please print and sign here if you intend to use a printed copy of this form) _____ Date

Student Name (please print and sign here if you intend to use a printed copy of this form) _____ Date

By checking this box and entering the student ID number above, you are signing this document electronically.



18-YEAR-OLD LETTER

Dear Juniors and Seniors,

Suffield Academy has a unique partnership with parents, and the school believes in maintaining a strong line of communication with the parents of the community. Since parents are the individuals primarily responsible for major decisions in the lives of our students, our policy is that parents of students have the right to access any records concerning their child, including medical records. We also consider it our responsibility to inform a student's parents of any significant issue in the student's life, including any medical issue.

However, some students at Suffield Academy have passed their eighteenth birthday or will turn eighteen during the course of the school year. Although these students have become legal adults in the eyes of the law, Suffield Academy treats all of its students equally and expects all community members to adhere to the policies of the school. By signing below, you agree that Suffield Academy may continue to share with your parents all records concerning you that are maintained at Suffield, including medical records. If you have any questions, consult our Eighteen or Older Confidentiality Policy as it relates to Confidentiality of Medical Records in the Student and Parent Handbook.

Once you have read this policy, please sign and date on the lines below, and return it to Suffield. **Please note that this is required in order to be registered at the school. If your eighteenth birthday falls within the school year, you will need to sign an additional form on your birthday.**

Parent or Guardian Name (please print and sign here if you intend to use a printed copy of this form)

Date

Student Name (please print and sign here if you intend to use a printed copy of this form)

Date

By checking this box and entering the student ID number above, you are signing this document electronically.



SUFFIELD ACADEMY
Suffield, Connecticut / 860.386.4400

SELECTION OF AFTERNOON ACTIVITY FOR NEW STUDENTS

Dear Suffield Student,

In the enclosed Student & Parent Handbook, you will find Suffield's afternoon activity options. There are descriptions and restrictions for each option, so please read and consider them carefully prior to planning your athletic year. All students are required to participate in our formal afternoon programs each season, though there may be some exceptions which are noted in the handbook.

In preparation for the upcoming year, please complete this form with your athletic choices for each term. Keep in mind that you may make changes prior to the start of each term, if necessary, though I ask that you take the time now to consider your options carefully.

You may send your choices to me by mail, fax, or email. Please remember to include your name and class year.

Sincerely,

Drew Gamere '93
Co-Director of Athletics
dgamere@suffieldacademy.org
860-386-4481



ATHLETIC / AFTERNOON PROGRAM CHOICES

STUDENT NAME: _____
(please print and sign here if you intend to use a printed copy of this form) _____ Date _____

Fall Interscholastic Options:

- CROSS COUNTRY - BOYS
- CROSS COUNTRY - GIRLS
- FIELD HOCKEY - GIRLS
- FOOTBALL
- SOCCER - BOYS
- SOCCER - GIRLS
- VOLLEYBALL - GIRLS
- WATERPOLO - BOYS

Fall Non-Interscholastic Options:

- SEASON OFF (Seniors Only)
- STAGE CREW
- SOLO

Winter Interscholastic Options:

- ALPINE SKIING - COED
- BASKETBALL - BOYS
- BASKETBALL - GIRLS
- DIVING - COED
- RIFLERY - COED
- SQUASH - BOYS
- SQUASH - GIRLS
- SWIMMING - GIRLS
- SWIMMING - BOYS
- WRESTLING

Winter Non-Interscholastic Options:

- | | |
|--|---------------------------------------|
| <input type="checkbox"/> SEASON OFF (Seniors Only) | <input type="checkbox"/> STAGE CREW |
| <input type="checkbox"/> SOLO | <input type="checkbox"/> FITNESS |
| <input type="checkbox"/> COMMUNITY OUTREACH | <input type="checkbox"/> SNOWBOARDING |
| <input type="checkbox"/> DANCE | |

Spring Interscholastic Options:

- BASEBALL
- GOLF - COED
- LACROSSE - BOYS
- LACROSSE - GIRLS
- SOFTBALL
- TENNIS - BOYS
- TENNIS - GIRLS
- TRACK - BOYS
- TRACK - GIRLS
- WATERPOLO - GIRLS

Spring Non-Interscholastic Options:

- SEASON OFF (Seniors Only)
- STAGE CREW
- SOLO



FOOTBALL CANDIDATES JUNIOR VARSITY AND VARSITY

Due to the nature of football, I would like all student athletes interested in playing football to attend the preseason football practices which begin September 3rd.

Unlike other sports, Suffield's football program is designed to have all football players practice together throughout the season, learning the same concepts and plays. Therefore, all players need to have the initial introduction to the program during preseason.

While all players will be learning the same body of knowledge, coaches strive to keep players of relative ability and experience together whenever possible. Most of preseason is spent learning fundamental techniques, as well as offensive and defensive formations. Players will not be in full pads until Thursday of the first week and will not engage in full contact drills until Friday.

If you intend to play football, please make every effort to attend the preseason practices, though players who cannot attend this preseason will be welcome to join the program after orientation.

If you have not done so already, please let me know of your intention to join the football team by calling me at (860) 386-4481 or you can email me at dgamere@suffieldacademy.org. In addition, if you have any questions or concerns, please give me a call.

Thank you,

Drew Gamere '93
Co-Director of Athletics